

SYDNEYLYRIC DIGITAL CAST BOARD

Scala Instructions

1) Log into Scala:

<http://110.175.75.6:58088/ContentManager/#login>

Username = **SL-Castboard** Password = **scala2020**

2) Click onto the Media in the Content section.

Don't worry about the order they are displayed in, they are scheduled to appear in the correct order (as supplied).

3) Click and drag the alternate version of your slide/s from your computer into the Content Manager area with your slides.

You will see a Media Upload message, click upload.

The updated slide/s will copy over the top of the slides in the system and take about 5 minutes to appear on the screen in the foyer.

TIP: Make sure the files you are loading in have exactly the same name as the file you are trying to update, otherwise it will not copy over correctly.

